

THE HIGH COURT OF KERALA

A7- 3845/2022

Kochi : 682 031

Date : 22.01.2022

OFFICIAL MEMORANDUM

Sub:- COVID 19 - Attendance of staff in the office – instructions - reg.

Ref:- High Court O.M. of even number dated 15.01.2022

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In continuation of the O.M. cited, the following instructions are issued with regard to the regulation of physical presence of officers and staff members in the High Court :-

The physical presence of the Officers and staff members in the High Court, w.e.f. 24.01.2022 shall be reduced to 50% of staff strength, on rotation basis.

The Controlling Officers concerned shall decide on the pattern of rotation to be fixed among the staff members under their control and they shall permit the rest to work from home as far as possible.

While allocating work from home, the Controlling Officers shall give priority to those categories of employees who are permitted by the Government to work from home.

Physical presence of officers, of and above the rank of Assistant Registrars shall be as decided by the Registrars / Directors concerned.

(By Order)



A. V. Pradeepkumar  
Registrar (Administration)  
Registrar General in-charge

To

The Director, Kerala Judicial Academy, Athani.  
All Controlling Officers, High Court.  
All Officers and Sections, High Court  
The Private Secretary to the Chief Justice, High Court.  
The Private Secretaries to Judges, High Court